



Bethlehem Lutheran School Enrollment & Tuition Acknowledgment Form

Child's Name: _____

Parents' Name: _____

Program Year: _____

Our license is issued to serve children 18 months old through 5 for our preschool and School Age children (5yr - 13 yrs) for our Before/After School Program, which also is available for school breaks and summer care.

Tuition Policy Acknowledgement

Our school program operates year-round to provide children with consistent learning, stability and community. Tuition is based on enrollment rather than attendance. By signing below you acknowledge and agree to the following policies:

Year- Round Enrollment

- Enrollment reserves your child's space throughout the entire year, including summer.
- Continuous enrollment supports your child's learning progress, social development and classroom stability.

Tuition Obligation

- Tuition is required regardless of attendance, including absences due to illness, vacation or personal reasons.
- This structure ensures we can maintain staffing, classroom ratios and high-quality programming for all children.

Summer Leave Policy

If a family chooses to withdraw for the summer months:

- Your child's spot **cannot be held or guaranteed** for the upcoming school year.
- Re-enrollment will depend solely on availability at the time of return.

Option to Hold Your Child's Spot

Families who wish to secure their child's place for the upcoming school year must:

- Continue paying full tuition during any months the child is not attending.
- Follow the regular tuition payment schedule.
- If you wish to change your child's schedule for summer, please contact the office.

Maintaining enrollment ensures your child's transition into the next school year is seamless and that their classroom placement remains protected.

Re-Enrollment

- If tuition is not paid during a leave period, the child's enrollment will be considered ended.
- Families may reapply for future openings, but placement is not guaranteed.

Parent signature: _____ Date: _____